

# Veritas™ eDiscovery Platform

## Veritas eDiscovery Platform

The Veritas™ eDiscovery Platform is the leading enterprise eDiscovery solution that enables enterprises, governments, and law firms to manage legal, regulatory, and investigative matters using a single application. The Veritas eDiscovery Platform was purpose-built for eDiscovery, making it easy for organizations to defensibly solve real-world challenges across the entire eDiscovery lifecycle from legal hold and collections through analysis, review, and production. Veritas eDiscovery Platform can be rapidly deployed in-house or hosted by a certified service provider.

## Legal Hold Module

**Hold notices**—Enables hold notices to be quickly created and sent to custodians and system administrators via email. Templates are included and can be customized and saved for reuse, or users can import their own. Single notice can be sent to 65,000 custodians.

**Reminders and escalations**—Provides the ability to create and schedule reminders to nonresponsive custodians and escalations for delivery to a custodian’s manager if necessary for compliance.

**Custodian survey**—Provides the ability to create and issue survey questions to key custodians to easily capture information critical to a case.

**Survey response report**—Automatically compiles survey responses and presents them for analysis both in a summarized format, and by individual custodian.

**Custodian portal**—Provides custodians with access to summaries that detail their active, pending, and released holds in a single view.

**Automated tracking and reporting**—Automatically tracks and presents administrators with the status of all legal hold notices for one case or across all cases in a single view.



Figure 1. Automated tracking and reporting: View the status of all legal hold notices across all cases in a single view.



### Key benefits

- Streamline the entire eDiscovery lifecycle by using a single application that spans legal hold and collections through analysis, review, and production.
- Respond to regulatory requests such as FOIA and GDPR with integrated classification engine and advanced redaction features.
- Execute complex, iterative eDiscovery processes that reflect real world scenarios with the highest level of defensibility.
- Empower users to be productive immediately through an intuitive, Web-based platform that is easy to use and administer.

## Identification and Collection

**Interactive data map**—Maintains an interactive catalog of data sources and custodians that can be easily searched and browsed.

**Network collector**—Enables remote collection from 50+ critical data source types over the network.

**On-site collector**—Facilitates secure on-site collection from laptops, PCs, and file shares onto any standard USB drive or file share.

**Metadata filters**—Enables targeted collections by filtering via metadata fields such as owner/author, date range, and file type. Users can specify criteria via a point-and-click interface, eliminating the need for any scripting or programming.

**Keyword filters**—Provides the ability to filter collections by keywords. Administrators have the option to leverage existing source indices to utilize federated search-enabled keyword collections from data sources behind the firewall or in the cloud.

**Veritas Enterprise Vault™ collection**—Enables targeted collections from Enterprise Vault by providing metadata and keyword filters that use the archive's existing index and classification tags.

**Preserve in Enterprise Vault**—Enables information in Enterprise Vault to be preserved in the controlled environment of the archive.

**Microsoft Office 365 Collection**—Collect data from O365 Exchange and OneDrive using Graph APIs and OAuth2 authentication.

**Collection from over 80 content sources**—Through our Merge1 integration, collect from over 80 different content sources - including Zoom, Twitter, Slack, DingTalk, and many others.

**Collection scheduler**—Schedules network collections to run once or on a recurring basis to collect new or modified data.

**Data verification**—Automatically verifies the integrity of collected data before and after collection, ensuring each collection is forensically sound.

**Collection management console**—Centralizes all collection information into a single view, including file volumes, custodians, and detailed data sources.

## Processing

**Automatic Classification**—Integrated classification of personal and sensitive data with pre-defined or customizable policies.

**Advanced pre-processing filters**—Enables users to interactively filter data by custodian, date, file type, and file size prior to processing.

**Pre-processing analytics**—Visually summarizes overall document set characteristics and presents detailed analysis by custodian, timeline, and file type.

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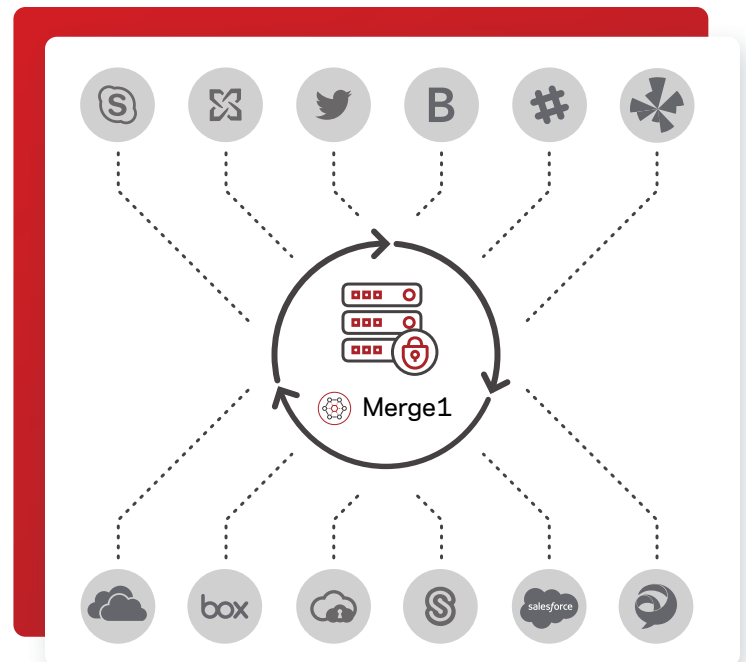


Figure 2. Merge1 Integration:  
Aggregate all your sources for discovery through a single platform.

**Multimedia processing**—Search for spoken words within Audio and Video files without having to rely on inaccurate transcription.

**Robust file support**—Processes and analyzes over 500 different file types, including support for Optical Character Recognition (OCR) of images containing text.

**Intelligent deduplication**—Automatically deduplicates data across multiple data stores and across the entire data set.

**Multi-language support**—Provides full Unicode compliance and enables automatic language identification of documents.

## Search and Analysis

**Transparent keyword search**—Enables a more defensible and collaborative eDiscovery search process and enhances the ability to cull irrelevant information.

- **Keyword search preview**—Provides matching keyword variations prior to running a search. Users can selectively include relevant variations or exclude false positive variations.
- **Keyword search filters**—Enables real-time search result filtering for individual queries or variations and allows users to sample the filtered documents.
- **Keyword search report**—Provides comprehensive reporting that documents all search criteria and provides detailed analytics of the results.

**Transparent concept search**—Delivers a unique set of features that enable an interactive, relevant, and defensible search process.

- **Concept search preview**—Allows users to contextually refine searches by previewing related terms, and selecting only those that are relevant before actually running a search.
- **Concept search explorer**—Provides a visual interface to dynamically explore and discover relevant concepts.
- **Concept search report**—Automatically documents the related terms included in each concept search and provides detailed analytics of search results.

**Multi-keyword search**—Runs up to 100 searches simultaneously and provides reporting to test effectiveness of searches.

**Advanced search**—Construct advanced searches for multiple fields using Boolean, stemming, wildcard, fuzzy, and proximity searches.

**Auto-filters**—Narrow search results using automatically generated clickable filters that provide exact document counts.

**Discussion threads**—Links together all related messages into chronological threads that capture entire discussions, including all replies, forwards, and carbon copies.

**People analytics**—Monitors and lists the frequency of communications between key custodians.

**Term analytics**—Leverages natural language algorithms to uncover secret project names and code words that may be relevant to a case

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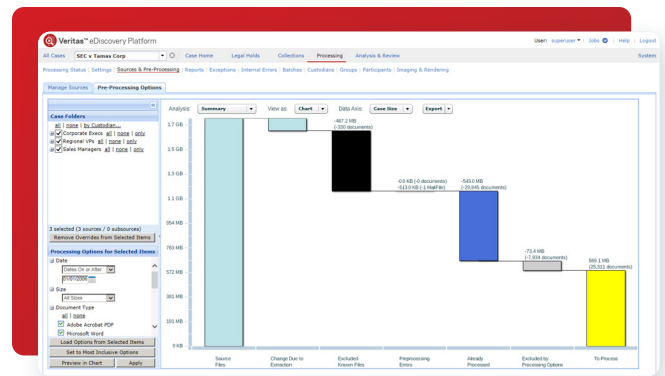


Figure 3. Pre-processing analytics: Graphically depict data volume, file types, and time frames of collected data prior to processing.

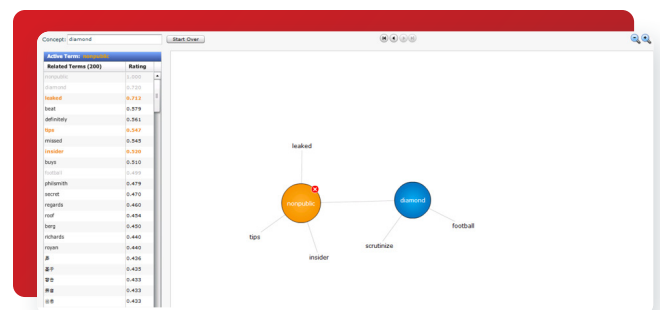


Figure 4. Concept search explorer: Provides a visual interface to dynamically explore and discover new relevant concepts.

## Review

**Browser-agnostic native viewer**—Displays documents in a near-native format without requiring each application to be loaded on a reviewer's workstation.

**Persistent hit highlighting**—Highlights search terms in messages, attachments, and files within the Near-Native Viewer.

**Redaction**—Protects privileged, work product, and privacy information with reason codes and redaction verification.

**Bulk Redaction**—Redact common keywords and attributes across all of the documents in a case with a single click, while simultaneously providing the appropriate reason code. PII and REGEX patterns can also be redacted in bulk.

**Transparent predictive coding**—Delivers a flexible and intuitive machine learning workflow that leverages the intelligence of expert reviewers to train the software on tagging criteria, automatically generate relevance before predictions, and analyze accuracy for rapid review.

- **Initial training set analytics**—Offers sophisticated analytics by criteria such as custodian, discussion, concept, and participant to ensure the selection of a highly relevant initial training set. By focusing the initial training set on documents relevant to training, reviewers benefit from improved prediction accuracy.
- **Directed training**—Uses patent-pending active learning technology to automatically determine each subsequent training set after the initial training set, selecting documents for training which result in the highest improvement in prediction accuracy. Optimized training sets minimize the number of documents requiring manual review, further reducing cost.
- **Prediction insight**—Automatically provides a prediction score for the document under review, transparently displaying content and metadata relevant to the prediction. Users can quickly assess how the prediction was generated to improve prediction accuracy and make consistent review decisions, bolstering defensibility.
- **Review quality control**—Provides a set of built-in quality control capabilities allowing users to measure review accuracy, identify inconsistent tagging, highlight disagreements between reviewers, and automatically compare predictions and human decisions to assess and improve review accuracy.
- **Advanced sampling**—Provides intuitive statistical sampling tools to select an appropriate random sample based on the accuracy requirements of the case. Sample size is automatically adjusted for case factors that affect sampling accuracy, taking the guesswork out of statistical sampling.
- **Prediction templates**—Enable users to streamline the review of cross-matter issues by using templates to import and export prediction models across cases, resulting in reduced cost and risk.

**Near-duplicate identification**—Identifies and displays near-duplicates, and automatically compares documents.

**Find similar**—Groups emails, attachments, and loose files with similar content to the document under review.

**Related documents**—Identifies and displays related documents, such as near-duplicates, similar documents, and those contained in discussion threads and attachments.

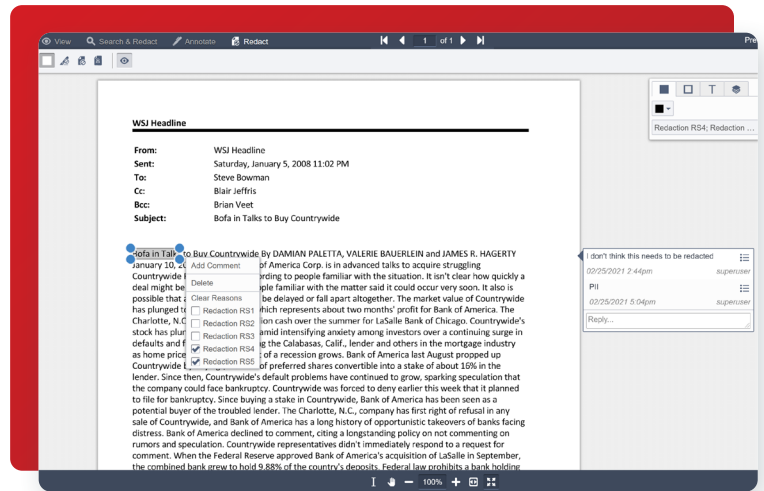


Figure 5. Near-native viewer: Provides immediate access to documents, attachments, and email threads in near-native formats, enabling review, tagging, and redaction.

**Specific item review**—View and take action (tag, folder, export) on specific items rather than the whole family.

**Decision-tree tagging**—Tags individual or sets of documents using a customizable multi-layer tree structure.

**Auto-batching**—Automatically allocates documents into review folders based on either a set number of folders or a set number of documents per folder.

**Review folder management**—Monitors the completion of review sets and provides the status of review folders that are currently checked in or out by any reviewer. **Review workflow template**—Provides customizable tag and folder templates that encapsulate best practices from enterprises, governments, and law firms.

**Redundant workflow rules**—Automate redundant workflows by setting up rules to reduce administrator workload.

**Auto-resume**—Enables users to resume review or analysis with the exact document and screen settings set prior to logging off.

**Load file import**—Provides the flexibility to import external load files from other review platforms.

**Review progress report**—Shows document review progress for a case in an automatically generated graphical report.

**Reviewer productivity report**—Shows the number of documents individual or groups of reviewers have tagged over a time period.

**Review scalability**—Enables case administrators to dynamically increase the number of concurrent reviewers by adding capacity on-demand.

**Annotation**—Annotate documents by striking through & highlighting text, adding free text comments, drawing lines/arrows and stamping with images.

## Production

**Native and image-based production**—Allows users to produce documents in native, TIFF, PDF, and mixed mode formats.

**Export and production management**—Streamlines the export and production process by providing sharable export templates and premediation of issues.

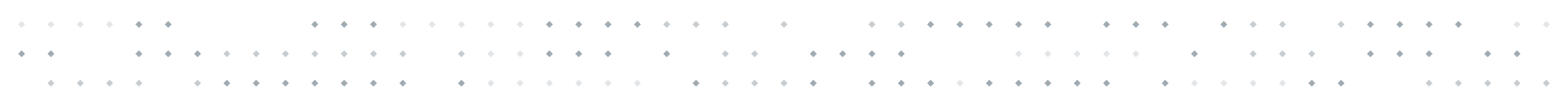
**Bates Stamping**—Applies sequential numbering of documents with Bates Stamps as well as custom headers and footers.

**Document export**—Delivers capability to export data in EDRM XML, DAT, and CSV formats, improving interoperability and seamless transfer of electronic data to outside parties.

**Rolling production**—Enables batch productions at any point in the eDiscovery process.

**Load file configurator**—Provides customizable load file creation during export, eliminating the need for custom transforms prior to ingestion into third-party review applications.

**Export and production scalability**—Enables case administrators to dynamically increase export and production performance by adding capacity on-demand.



## Case Management and Reporting

**Case analytics**—Delivers summary reports to monitor case progress, ensuring that resources are properly allocated and deadlines are met.

**Lifecycle reporting**—Provides integrated dashboards and reporting for each stage in the eDiscovery process from legal hold through production.

**Multi-case architecture**—Provides 64-bit, distributed, casebased architecture, enabling the management of 100s of cases.

**Case configuration**—Allows administrators to easily create cases, manage groups, topics, review sets, and decision tree tag structures.

**eDiscovery dashboard**—Provides detailed analytics of all eDiscovery cases across an organization in an automatically generated graphical report.

**Audit trail and activity reporting**—Tracks user actions such as login, logout, search, tag, print, and export, providing a full, reproducible audit trail.

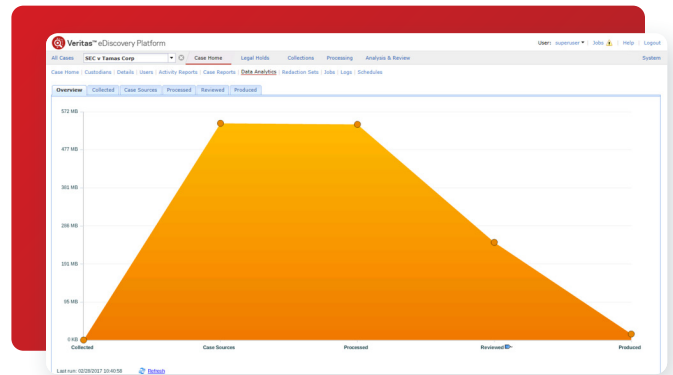


Figure 6. Lifecycle reporting: Summarizes case status from collection through production in a single dashboard, enabled unparalleled visibility into every stage of eDiscovery.

## About Veritas

Veritas Technologies is a global leader in data protection and availability. Over 80,000 customers—including 87 percent of the Fortune Global 500—rely on us to abstract IT complexity and simplify data management. The Veritas Enterprise Data Services Platform automates the protection and orchestrates the recovery of data everywhere it lives, ensures 24/7 availability of business-critical applications, and provides enterprises with the insights they need to comply with evolving data regulations. With a reputation for reliability at scale and a deployment model to fit any need, Veritas Enterprise Data Services Platform supports more than 800 different data sources, over 100 different operating systems, more than 1,400 storage targets, and more than 60 different cloud platforms. Learn more at [www.veritas.com](http://www.veritas.com). Follow us on Twitter at [@veritastechllc](https://twitter.com/veritastechllc).

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